

For MLA use only:	
Reference number: LandS/stories/08/	Date received:
Assessed mark:	Moderated mark:
Assessor initials:	Moderator initials:
Date:	Date:



Setting the Pace: Literature & Storytelling

Phase 1 grants scheme: Story-telling

Application Form

For return by noon on 16 May 2008. Please read “Criteria for selection” before filling in this form. If you then have any queries please contact: Sarah Watson, Project Manager for Setting the Pace, T: 0207 273 1419 or sarah.watson@mla.gov.uk

Lead organisation

Name of your organisation	
Type of organisation (museum / library / archive)	
Governing body	
Contact name for this application	
Direct contact address	
Direct contact tel no	
Direct contact email	
Region	
Contacts to whom the funding agreement should be sent, if you are successful in securing a grant	

Your proposal

Give a brief description of the collections you would like to use in the story-telling scheme, and how you think they will appeal to general audiences (and especially children and families) in ways that will stimulate their creativity and engagement with collections. At this stage an overview or flavour is all that is needed, rather than finalised ideas.

Who will you work with as the “story-teller”, and why?

When will the event be held, and will there be an admission charge?

NB all events must be held between during the launch of the Cultural Olympiad, Friday 26th- Sunday 28th September

Who will be the target audience for the event?

How will you market and publicise the event?

Do you have any commercial sponsors whose logos will have to appear on publicity material?

Funding

Please outline how much you funding you are applying for up to a maximum of £600:

“Story-teller’s” fees:

Additional casual staff costs [NB we cannot pay core staff costs]

Any other costs [eg publicity, materials for story-teller]:

TOTAL

NB please indicate whether this cost includes VAT if applicable.

Access to your collections

Please indicate your collection’s usual opening hours for the general public

Do any restrictions normally apply to general public access to your collections?

Yes / No (*delete as appropriate*)

If yes, please specify

Do you have accommodation for groups to listen to or watch the events? Ideally, this will be in the exhibition galleries or public spaces with some of the collections on display.

Yes / No (*delete as appropriate*)

Have you ever offered similar public events?

Yes / No (*delete as appropriate*)

If yes, please give brief details

Optional information

Any other statements to support your application.

Declaration

I declare that the information given above is correct to the best of my knowledge and I agree to work within the framework set out in the Criteria for selection document.

Signed: _____ Name (please print): _____

Position: _____ Date: _____

Please return completed applications to:

Sarah Watson
Literature & Storytelling Programme
Museums, Libraries and Archives Council
Victoria House, Southampton Row
London WC1B 4EA
Fax: 020 7273 1404 or sarah.watson@mla.gov.uk

Deadline for receipt of forms is noon on 16 May 2008.